

THE REPUBLIC OF UGANDA
MINISTRY OF EDUCATION AND SPORTS
THE CONSTITUTION OF MISANVU OLD STUDENTS ASSOCIATION
(MOSA)

‘Building for Generations’

This constitution is made and passed on first Annual General Meeting of MOSA held at the school premises this.....day of2022.

OLD STUDENTS’ REPRESENTATIVES.

1. NAME:
SIGNATURE:
CAPACITY:
2. NAME:
SIGNATURE:
CAPACITY:
3. NAME:
SIGNATURE:
CAPACITY:

And endorsed by the School on this.....day of.....2022.

AUTHORISED SIGNATORIES OF THE SCHOOL

1. NAME:
SIGNATURE:
POSITION:
2. NAME:
SIGNATURE:
POSITION:
3. NAME:
SIGNATURE:
POSITION:

PREAMBLE

We the former students of Misanvu Secondary School, Kibinge-Bukomansimbi, hereby known as **MISANVU OLD STUDENTS' ASSOCIATION (MOSA)**, conscious of our responsibilities to the almighty God, the Nation and to our Alma mater recognizing the need to network, strengthen our unity, concerned with our commitment to serve humanity and to the healthy economic, social justice and equity amongst ourselves and our Nation, Uganda.

DO HEREBY GIVE UNTO OURSELVES THE FOLLOWING CONSTITUTION:

ARTICLE 1:

SUPREMACY OF THE CONSTITUTION

1. This Constitution shall be the supreme law of Misanvu Old Students' Association (MOSA)
2. The constitution shall be subject to the provisions of the Misanvu Secondary School, School rules, regulations and all other laws governing education institutions in Uganda.

ARTICLE 2:

NAME OF THE ASSOCIATION

The association name shall be called the **MISANVU OLD STUDENTS ASSOCIATION** hereinafter referred to as **MOSA**.

ARTICLE 3:

THE STATUS OF THE ASSOCIATION

The association shall be legally registered non profitable, non-religious, non-government and non-political organization.

ARTICLE 4:

THE ASSOCIATION'S OFFICE AND ADDRESS

1. The secretariat of MOSA shall be situated within Uganda.
2. There shall be coordinating offices as may be directed from time to time, provided such offices shall be accountable to the Executive Committee.
3. The motto of the association shall be **"Building for Generations"**

ARTICLE 5:

THE ASSOCIATION'S OBJECTIVES;

- I. To promote unity and co-operation between the School, community and the members of the Association without discrimination of age, sex, religion and political affiliations.
- II. To promote the name and the values of Misanvu Secondary School.
- III. To promote the performance of the school both in academics and co-curricular activities.
- IV. To provide a bail out to needy students and career guidance to entire students body.
- V. To improve on the existing and establishing of new infrastructures at the school.
- VI. To establish collaborative links with other alumni bodies and organizations in Uganda and the rest of the world with similar interests.
- VII. To encourage social and mutual co-existence and interaction between the former students and the school.
- VIII. To take full interest in the affairs of Misanvu SS and where appropriate, to advise the School Authorities on any matter of mutual concern to the School and the Association.
- IX. To support any deserving project that is connected with the welfare of the school and there by strive to maintain the glory of the school.
- X. To support active financial members during social functions such as burials, weddings and medical during medical emergencies through soliciting financial contributions.
- XI. To establish a scheme for promotion of the welfare, security and economic advancement of members and the society.
- XII. To promote networking of members in business, skill acquisition and in other relevant fields.
- XIII. To liaise the former and present students of the school and promote co-operation amongst, through sporting, social and cultural activities.
- XIV. To engage in any lawful activity that promotes the school and the community.

ARTICLE 6:

MEMBERSHIP

The following shall be the categories of membership of the Association:

1. Ordinary members
2. Associate members
3. Affiliate members
4. Special members
5. Honorary members
6. Golden Membership

1: Ordinary Membership:

This category of membership shall be open to:

- a) Any one that started and completed their O' and or A'LEVEL education at the school
- b) Any one that started but did not finish up at the school
- c) Any one that did not start but completed from the school
- d) Any one that attended the school for at least a period of one year.

Admission to ordinary membership shall be granted upon payment of membership and annual subscription fees.

1.1: Duties entitled to ordinary members:

- a) Attend all general meetings of the alumni
- b) The right to be nominated to serve as directors of the Association
- c) Hold any office in the association
- d) Vote for any members
- e) Vote for amendments
- f) To inspect books of accounts upon issuing
- g) To participate in activities of the Association and give assistance in the actions in the actions undertaken by it
- h) Elect a person or be elected to any of the organs of the Association
- i) Be nominated or appointed as observers or representatives of the Association to any meetings, which the Association maybe required to participate
- j) All paid up members shall be entitled to benefit from activities, services and facilities of the Alumni; provided that such benefits shall not be by forceful means, misuse of

MOSA facilities, or any other unlawful means breach of which disciplinary actions will be considered.

- k) These members shall have the duty to observe the constitution and all the decisions regularly taken by the organs of the Association and to express any ideas freely.

2. Affiliate Members

This category of membership shall be open to:

- a) Organizations, institutions, development partners and bodies that help to promote the objectives of the association
- b) Affiliate members shall be admitted to affiliate membership upon payment of registration fees.

3. Special Members

This category of membership shall be open to:

- a) Current students, parents of past/present students, well-wishers, friends interested in the growth/development of Misanvu Secondary School.
- b) Special members may apply to be registered upon payment of qualification fees.

4. Honorary Membership: May be conferred to the current headteacher, and or members of the teaching staff recommended by the school. He/She shall not have any voting rights or hold office in the association.

5. Golden Membership: A golden member shall be an ordinary member selected and rewarded annually based on their financial contribution to the association in the preceding financial year. He/she must have contributed any amount equal or more than five hundred thousand shillings (Uganda Shillings 500,000/=) to the association.

NOTE: This is a special recognition that only lasts for a year.

Every Member of the Association shall subscribe to this constitution and maintain the highest standards of discipline, integrity, professionalism and good conduct.

ARTICLE 7:

RIGHTS AND DUTIES OF MEMBERS

1. Every member shall:
 - a. Respect the MOSA Constitution.
 - b. Respect property owned by the Association and the School, failure of which he/she shall be subjected to disciplinary proceedings in accordance with the Constitution
 - c. Pay membership fee upon admission except honorary members
 - d. Pay annual subscription except honorary members
 - e. Attend the AGM and all other meetings as he/she may be required.
2. Only the duly registered **ordinary members who have paid their annual subscription for that year** shall be eligible to nominate or second a candidate or be nominated for election into any office on the MOSA committees and vote at the general meetings of the Association. However, all ordinary registered members are eligible to engage in association activities, celebration of birthdays and other social amenities on the association platforms.
3. Every member of the association shall enjoy equal rights and justice, provided he/she fulfills their obligations under this constitution, effectively participate in activities organized by the Association and observe the code of conduct and all decisions regularly adopted by **MOSA**.
4. It is only the **BONIFIDE** and **ACTIVE** members of the Association who pay their **monthly DUES** that shall enjoy a certain Alumni welfare benefit such as Burial ceremony, Birth delivery, weddings among others.

ARTICLE 8:

APPLICATION FOR MEMBERSHIP

1. Application for ordinary membership shall be made online on MOSA website by request to the **General Secretary** who shall then verify for eligibility. Applications shall then be considered by the Executive whose decision shall be final.
2. A non-refundable registration fee of Uganda Shillings 5000/= shall be paid to the treasury by the applicant and membership shall be serviced with a Uganda Shillings 10000/= annual subscription fee for ordinary membership. Uganda shillings 10000/= and subscription fee 20000/= for special membership.

3. A copy of the constitution of the association shall be emailed to the approved applicant who shall then be registered by the General Secretary upon consent to the rules and regulations.
4. Failure to pay subscription fees for any year(s), future payment of subscription shall be considered as for the preceding years since one last subscribed.

ARTICLE 9:

CESSATION OF MEMBERSHIP

1. One will cease to be a member upon occurrence of the following:
 - a. Death.
 - b. Termination of employment by Misanvu Secondary School.
 - c. When disciplinary measures result in revocation of membership.
 - d. Cessation to make subscription as provided for in this constitution for four consecutive years.
 - e. Resignation of a member in writing to the President and the same shall be confirmed by the AGM.
2. Anyone who ceases to be a MOSA member shall not be entitled to any refund of subscription fee or any monetary contribution by him or her. No refund of registration fee shall be made to such members.
3. Membership is not transferable.

ARTICLE 10:

ORGANS OF THE ASSOCIATION

The governance of the association shall be vested in the following organs:

1. The General Assembly (GA)

By virtue of this constitution, every ordinary member shall be a member of the General Assembly. The GA is the general body of the association, and shall consist of registered eligible members. It shall be the supreme authority of the association.

1(a) The GA shall have power to;

- i. Take final decisions beyond the powers of the executive,
- ii. Suspend or remove any member of the executive committee on recommendations of the disciplinary committee.
- iii. Election of the executive committee at the Annual General meeting (AGM).

- iv. Shall be the highest policy making body of the association to ensure peace and good
- v. Elect members of the Executive and any other committees
- vi. Establish standing committees
- vii. Amend and ratify the constitution
- viii. Declare a vote of no-confidence in any official
- ix. Approve the budget
- x. Deliberate on any other matters referred to the assembly

1(b) Special General Meeting (SGM) shall be convened by GA to:

- i. Conduct bye-elections
- ii. Amend the constitution
- iii. Enact disciplinary proceedings against members
- iv. Deliberate on matters sensitive to the Association

2. The Executive

a) The Executive shall consist of:

- i. Members elected by the General Assembly at Annual General Meeting in the following leadership capacities; President, Vice President, General Secretary, Legal advisor, Treasurer, Public Relations Officer (P.R.O) / Secretary, diaspora coordinator.
- ii. Four (4) committee members of the Executive who shall be heads of committees.
- iii. Two Ex-officials one having been in leadership capacity as the chairperson or vice chairperson, secretary (one of these in their priority herein) or such other member as members may decide in accordance with this constitution and another selected by the chairperson of MOSA who shall not be holding any leadership role in the association at and during his appointment period.
- iv. Patron

b) The Executive shall meet quarterly and at places as it shall resolve but shall meet not less than once in any three months. The quorum for Executive shall not be less than one third of the members but where that quorum is not achieved 30 minutes from the time when the meeting is supposed to begin, members present may proceed with the meeting as if the quorum has been formed. In case at the time of the beginning of the meeting there is any person whose presence is required for a meeting to progress but that person has not appeared,

members present will chose one of them to act in that capacity for that meeting and if the other member appears before the end of the meeting, he or she shall not assume his or her responsibility until the end of the meeting.

c) The executive shall be responsible to the AGM for:

- i. Recruitment and periodic training of the association staff as the need arises
- ii. Receiving periodic reports and appraisals of the association staff
- iii. Supervising all Association investment projects
- iv. Organizing sports and educational activities for the association members
- v. Planning a convocation day to introduce the graduating class to the association
- vi. Appointing committees
- vii. Shall implement the resolutions of the AGM
- viii. Shall have the power to raise and appropriate the funds of the association to particular projects

d) The executive is also authorized to:

- i. Discuss executive policy matters.
- ii. Stipulate regulations for day-to-day operations.
- iii. Maintain discipline within the association.
- iv. Prepare budget of the Association for general assembly to consider and approve.
- v. Disburse funds.
- vi. Discuss any other business referred to it by the general assembly.

ARTICLE 7:

DUTIES OF OFFICE BEARERS

1. President

The following shall be the duties/powers and functions of the president:

- a) The Chairperson shall be responsible for calling and presiding over executive
- b) Generally directing the affairs of the Association in accordance with the provisions of this Constitution
- c) Presiding at AGM and general meetings of the Association
- d) Directing all other officers in the performance of their duties and supervising the activities of all the Branches and Class Sets of the Association;

- e) Having a casting vote in case of a tie; provided he/ she wasn't part of the initial voting process
- f) Being a Patron member of all Committees of the Association;
- g) Being one of the signatories to the Bank Account;
- h) Ensuring with the assistance of the Secretary General and the Treasurer, the efficient and economic use of the Association's assets and resources through prudent investments, acquisitions and disposals as may be necessary from time to time subject however to the overall approval of the MOSA and
- i) Performing all other duties as he/she may be directed by the MOSA or the GA.

2. Vice President

Shall have the following duties:

- a) Deputize the president
- b) If the office of the president becomes vacant, the Vice President shall become President until the next annual election of officers by the general assembly.
- c) He/she shall perform such additional duties as may be delegated to him/her by the President.
- d) Perform the duties of the president, in the event that the president is absent. In such a case, the Vice president shall be entitled to the same privileges as the president.

3. General Secretary

The General Secretary under the overall direction of the President shall perform duties that include: -

- a) Summoning the GA for meetings of the Association in accordance with the decision of the MOSA Executive or pursuant to a requisition, made in accordance with the provisions of this Constitution;
- b) Recording of an up-to-date list of registered members of MOSA and keeping the minutes including attendance and summary of all decisions taken at the meetings.
- c) Dispatching and or emailing circulars, letters and other correspondences of the Association including those of sub committees
- d) Shall be custodian to the association stamp and other official documents.
- e) Filing an annual return or special reports of the activities of the Association or any of its organs at the AGM;
- f) Keeping a register of all members both in Uganda and Diaspora, register of trustees.

- g) Performing all other duties as may be assigned by the President, or the GA;
- h) Shall be a signatory to the Association's Bank Account; and
- i) Should the Vice President be unavailable to assume the duties of president under any circumstances explained under the duties of the Vice President, the General Secretary shall be sworn in to take over the duties of the President.

4. Treasurer

The duties of the Treasurer shall include; -

- a) Taking custody of all monies collected by the Financial Secretary and lodging same within 48 hours into the appropriate bank account of the Association;
- b) Ensuring prompt disbursement of all approved Association payments;
- c) Reconciling all bank deposits and payments and presenting statement of account balance on the MOSA platform on a monthly basis and to GA platform on a quarterly basis;
- d) Carrying out any decision of the AGM in matters relating to budget or finances of the Association;
- e) In association with the Financial Secretary and Chairperson, preparing or causing to be prepared and submitted to the first meeting of the AGM an annual budget containing the estimated revenue and expenditure of the Association;
- f) Maintaining physical bookkeeping of all deposits and reconcile them;
- g) Investing the monies of the Association in such securities or bonds as may be approved by the GA;
- h) Submitting annual report to the AGM to which shall be attached the audited accounts and balance sheet for the preceding year;
- i) Keeping a petty cash as may be approved by the GA;
- j) Being a signatory to the Account; and
- k) Performing all other duties as may be assigned by the President or GA.
- l)

5. Public Relations Officer (P.R.O)/Speaker

The duties of the Public Relations Officer shall include: -

- a) Ensuring adequate and prompt publicity of the activities of the Association;
- b) Presenting a good and progressive image of the Association to the public;

- c) Issuing releases and statements on matters of general interest to the Association and the public after consultation with the Executive Committee or GA; and
- d) Managing the MOSA website content, ensuring the information is verifiable and up to date.
- e) Acting as the link and liaisons with other Alumni set and the general alumni body of the school as well as every other external body such as the media etc.
- f) Be the master of ceremony on all association activities/ gatherings
- g) Assume office of the Chairperson of electoral commission during elections
- h) Performing all other duties as may be assigned by the President.

5. The four committee members.

These shall be representatives of their respective committees and ensure that the interests of their committees are presented to the executive.

They shall be responsible also to perform such other duties as may be assigned to them by the chairperson.

6. Ex-official

An ex-official is a member of the Association who have served the Association in the past as elected officers. (Shall be selected in the AGM)

Shall be:

- i. Past President or General Secretary of the association or any other person who served in such a capacity which members would consider being enough to qualify him /her for appointment.
- ii. He /she shall perform an advisory role to executive.
- iii. The alumni representative to the school board and PTA.
- iv. An overseer of the activities of the executive on behalf of the GA
- v. Sit in all executive meetings but have no voting powers.
- vi. Member and chairperson of the Disciplinary committee

7. Patron.

Shall be:

- i. Representative of the school on the alumni executive
- ii. General overseer and adviser of the executive

iii. Swear in the newly elected executive.

8. Diaspora Coordinator

- a) Shall be responsible for the coordination of the activities of the diaspora arm.
- b) Shall serve as the focal point to all the Diaspora members, ensuring they are kept abreast of all developments and events in Uganda.
- c) Shall advise the executive and other committees on the legal aspects concerning the association.

9. Legal Advisor

He / she shall advise the executive and the entire association on matters regarding the law upon consultation.

He / she shall be the chairperson/ head of the mediation panel.

To perform such duties as may be requested by the Executive Committee, or the GA.

ARTICLE 12:

ELECTIONS AND BYE-ELECTIONS

1. Eligibility.

Any ordinary member of the Association shall be eligible for election to any post subject to this constitution.

2. i. Election Procedures.

- a. The serving MOSA speaker shall assume duties of the chairperson of the electoral committee, and together with two other members appointed by the GA shall be mandated to organize and supervise a free and fair election.
- b. All the elections shall be by secret ballot
- c. A candidate with a simple majority vote shall be declared a winner.
- d. In the event of a tie between candidates the electoral committee shall be allowed one hour to organize a re-election before dissolution of the adjourning the AGM.
- e. The nomination forms shall be picked from the secretary of the electoral committee, one month before the election day by the aspiring candidates and must contain the names of the candidate, year in which he/she was at MISANVU SS and names and signatures of at least ten (10), fully paid-up ordinary members of the association who second his/her candidature

- f. Each candidate shall collect the nomination papers from the Secretariat on payment of a non-refundable fee to be decided by the Executive on or at least one month before the election date and returned at least 7 days before the date. In case there is a position where no candidate has picked a form as stated, and there is a member(s) with interest in that position at AGM, such a member shall be allowed to pick a form and contest but where in a position there is already a candidate, no one shall be allowed to pick or return forms on the date for thee AGM.
- g. The chairperson of the electoral committee shall prepare and publicize a statement showing persons who have been validly nominated and such members who are eligible to vote atleast one hour before the commencement of thee AGM in which the election is to take place.
- h. The chairperson of the committee shall announce the results of the elections as soon as possible after the counting of the ballot papers.
- ii. During the counting of the ballot papers:
- iii. A candidate may voluntarily be personally present and at no time shall a candidate be barred from witnessing the counting of the ballot papers in all circumstances, it should be before closure of thee AGM.
- iv. An invalid vote shall mean that which is obliterated, or damaged or ambiguous or illegible and it cannot be deciphered which candidate for whom it was cast.
- v. The newly elected executive shall be sworn in by the patron and therefore assume office immediately.

3. Dissolution if the Electoral Committee (EC):

- I. The EC shall stand dissolved, if there is no election petition against election results and hand over their returns to the Association secretariat, when new officials are inaugurated into office.
- II. In the event of a petition against election result by any person, the EC shall wait to act on the resolution reached by the elections appeals committee on the said petition before it stands dissolved.

4. Election Offences

An election offense shall disqualify a candidate

For purposes of this section, an election offence shall include:

- i. Rigging
 - ii. Harassment
 - iii. Use of financial means (bribery) or forceful means
 - iv. Intimidation
 - v. Falsifying information
5. **Bye Election** shall take place to fill any vacant office through e-voting by the electoral committee for positions that were not occupied during the general election but for any election re-run, voting should be conducted at that very AGM and a winner declared before its' closure.

**6. ARTICLE 13:
THE TENURE OF OFFICE.**

The tenure for the elected committee shall be two years, subject to satisfactory performance, with respect to behavioral conduct, execution of one's responsibilities among other measures of good leadership.

All officers may be re-elected into office but for not more than two consecutive terms. That is; Any officer elected has only two tenures to serve under any capacity. That is; one can only be part of the executive twice consecutively.

ARTICLE 14:

RESIGNATION AND RE-ADMISSION

A Committee member shall give written notice to the General Secretary of his/her intended resignation by giving a one months' notice and before the first day of December. A resigned committee member shall then assume ordinary membership.

The Committee may, at its absolute discretion, accept or reject an application for re-admission to membership of the association if that member had left the association.

Honorary membership shall cease when one is either **transferred** from the school, or **suspended or expelled** from being a member of the school staff.

ARTICLE 15:

THE AUDITOR

There shall be an internal audit annually by two members proposed by the executive to the GA. An external auditor shall be hired biannually to inspect the association books of accounts and report to the GA with a filed report.

ARTICLE 16:

REPRESENTATION IN THE SCHOOL BOARD OF GOVERNORS (BOG)

An ex-official, who is also a member of the executive shall be the alumni representative on the school board and PTA. He/she shall serve for a two-year term, subject to re-appointment of one more term.

In absence of the ex-official, the association president shall assume these duties.

ARTICLE 17:

MEETINGS

1 There shall be four types of meetings:

- A.** The Annual General Meeting
- B.** The Special General Meeting
- C.** The Executive Meeting
- D.** Committees Meeting

1aa. The Annual General Meeting (AGM)

- i. The AGM shall be held once a year at such a date, day, time and place as the executive decides.
- ii. An annual general meeting, for which a one months' notice shall be given, shall be held in February of each year.
- iii. The meeting shall receive the report of the President of the year under review, consider and if approved, pass the previous financial year's accounts submitted, elect members of the committee, propose and pass any resolutions and amendments in the constitution and transact any other business which may arise.
- iv. The AGM for a year in which elections are to be conducted shall only be held at the school. However, AGM for the subsequent year can be held anywhere within the country as deemed necessary by the executive committee.
- v. Notice in writing of such AGM, accompanied by the annual statement of account and the agenda for the meeting shall be sent to all members not less than one (1) month before the date of the meeting and where practicable by press not less than fourteen (14) days before the date of the meeting.
- vi. The agenda for the AGM shall consist of the following:

1. Confirmation of the minutes of the previous AGM
 2. Presentation and approval of the financial reports
 3. Presentation of the audit report.
 4. Election of Executive members and the committee members
- vii. The quorum for General Meeting shall be one-third of the total voting members. In the event of there being no quorum, the meeting shall be adjourned for an hour and then members present be considered quorum, but shall have no decisive powers, amend, delete or make any additions to the existing rules.
- viii. Unless otherwise necessitated for an emergency meeting, general meetings shall sit quarterly for not more than four times a year. The committee might continue to hold monthly meetings to reflect on the day-to-day activities of the association.
- ix. The business at all meetings of the association shall be conducted in English

1(bb). Special General Meeting

A special general meeting (SGM) shall be convened to:

- i. Conduct by-elections
- ii. Amend the constitution
- iii. Enact disciplinary proceedings against members
- iv. Execute and participate in projects

Notices in writing of such meetings shall be sent to all members and where practicable in press advertisement not less than seven days before the date of such a meeting (notices shall be sent subject to cost implication but in all circumstance, it should be done so reasonably)

A special general meeting may also be requested for a specific purpose in writing to the secretary by not less than a third of paid-up members and such meetings shall be held within twenty-one (21) days.

1(cc). Executive Meetings

The executive shall meet at such times and places as it shall resolve at least quarterly.

The quorum for the executive shall not be less than 50% members but where that quorum is not achieved 30 minutes from the time when the meeting is supposed to begin, members present may proceed with the meeting as if the quorum has been formed. In case at the time of the beginning of the meeting there is any person whose presence is required for a meeting

to progress but that person has not appeared, members present will chose one of them to act in that capacity for that meeting and if the other member appears before the end of the meeting, he or she shall not assume his or her responsibility until the end of the meeting.

Notice and agenda of such meetings shall be given at least 14 days before the date of the meeting.

ARTICLE 18:

REMOVAL FROM OFFICE

A vote of no confidence may be passed on an executive member or the executive as a whole if accused of inefficiency, corruption, embezzlement or misconduct in a manner that conflicts with the interests of MOSA. A motion to this effect shall ONLY be moved by a bonifide active member and seconded by another registered ordinary member, financial member, then approved by at least 3/4 of the general assembly.

All members shall however be informed of such a move by incorporating that item on the order paper prior to the general meeting.

In situation where a president is removed from office, the powers shall be assumed by the vice president for three months but not more than six months until a new chairperson is elected by the general assembly.

In case of any other member of the executive, the documents shall be surrendered to the General secretary or president, and such a member shall be replaced by election within six months.

ARTICLE19:

FINANCES

1. The Association shall be a non-profitable community organization; therefore, any funding is for improving the standards of the school and the welfare of former and current students.
 - i. The members shall be the immediate source of funding to any activities of the Association through willingly contributions and donations.

- ii. Donations from cooperate organizations as well as friends both within and outside the country
- iii. Sale of souvenirs
- iv. Fundraising activities and launches
- v. Other sources of funding to the association shall be, grants, donations from any member of the association, NGO, government or other similar entities.

All monetary belonging of the association shall be kept in a legitimate bank as approved by the Executive.

There shall be three principal signatories to the association's bank account who shall be the President, Treasurer and the patron.

All monies received shall be deposited on this account except for a sum not exceeding two hundred thousand which may be retained by the treasurer as emergency fund and for petty expenses.

All authorization of withdraws of money shall be signed by the President, the Treasurer and the patron.

The surplus funds of the Association may be invested in a well-researched and approved venture from time to time at the discretion of the committee.

The committees shall have powers to authorize an expenditure of a sum not exceeding five hundred thousand (UGX 500,000/=) Uganda shillings per month from the association's funds for the association purposes. Any expenditure in excess of this amount shall require approval of members subject to a general meeting.

The association shall run a savings group, into which willing members can on a monthly basis deposit a mandatory twenty thousand shillings. The savings shall be used to give loans to the members of the SACCO and to MOSA at low interest rates for development.

The MOSA treasurer shall be the principal accounting officer to this SACCO and every end of year, returns made shall be presented and therefore members share the savings and returns equally before starting another financial year.

2. Finance and resource mobilization committee

There shall be a finance and resource mobilization committee that shall be responsible for:

- i. Mobilizing finances and resources for MOSA

- ii. Documentation of the donations and contributions from friends and well-wishers
- iii. Planning for revenues earned from investments
- iv. Determining salaries, wages, and allowances payable to the staff of the alumni secretariat for approval by the Executive
- v. Any other activity concerning finances of the association in accordance with the constitution.

ARTICLE 21:

MEMBERS' CONDUCT

The Association shall maintain a high level of good conduct and integrity in all ramifications. No member is authorized to commit the Association or make statements on behalf of the Association without due authorization from the Executive committee or President.

- a) The Association shall have the power to investigate reports of misconduct, misdemeanor and infractions against any member of the Association and may impose appropriate sanctions as the Disciplinary Committee (DC) may recommend.
- b) The Disciplinary Committee will review matters, investigate and giving the erring member adequate opportunity for "fair hearing", and then make appropriate recommendations.
- c) The Disciplinary Committee shall comprise of five (4) members of the Association which may include one member of the GA, the EX-Official, and executive.
- d) The EX-Official shall be the chairperson of the DC.
- e) All cases of indiscipline shall be brought to the attention of the MOSA either verbally or in writing.
- f) The appointment of the DC will be for a year which is open to renewal. The appointment will be done by the GA through nominations.
- g) All cases of indiscipline brought to the attention of the Disciplinary Committee (DC) shall be deliberated upon; a conclusion on the appropriate sanction reached and executed within 48 hours.
- h) The sanctioned member has 24hrs to file an appeal to the GA through the General secretary

ARTICLE 22:

CONFLICT RESOLUTION

- a) Conflicts among members of MOSA are to be referred to the executive committee for resolution; the decision of the Committee shall be referred to the GA at an AGM or Online discussion group for resolution when there is an appeal.
- b) Conflicts amongst executive members are to be referred to a mediation panel set up by the GA comprising of the Legal Adviser as its' chairperson and two (2) other members of the GA.

ARTICLE 23:

AMENDMENTS TO OF THE CONSTITUTION

This constitution may be amended once only by the General Assembly and by a 3/4 of the registered active members (fully subscribed for that year).

Provided that at least sixty days' notice of the amendment proposal shall have been given to the general secretary, who shall circulate the same to members at least thirty days before the amendment is laid before the members at the annual general meeting.

No alterations or additions/deletions to the existing rules shall be made except at the AGM. Any alterations shall be approved by 3/4 of the voting members present.

ARTICLE 24:

CONFIDENTIALITY

- I. All members of the GA and executive shall respect confidentiality of all proceedings and discussions of the meetings. The minutes and decisions shall be made public only to stakeholders. Members shall adhere to agree and implement any decision taken by majority consent.
- II. In the event that the resolution of a matter at hand calls for disclosure of confidential information to third parties, the executive shall mandate the President or PRO for the purpose.

ARTICLE 25:

DISSOLUTION

The association shall not dissolve except with consent of not less than 3/4 of the voting members of the association for the time being resident in Uganda expressed either in person or by proxy at the general meeting convened for the purpose.

In the event of association being dissolved, all debts and liabilities legally incurred on behalf of the association shall be fully discharged and the remaining funds shall be transferred to the school development fund or donated to charities in Bukomansimbi district.

DATED THISDAY OFIN THE YEAR OF OUR LORD 2022

OLD STUDENTS' REPRESENTATIVES.

4. NAME:

SIGNATURE:

CAPACITY:

5. NAME:

SIGNATURE:

CAPACITY:

6. NAME:

SIGNATURE:

CAPACITY:

And endorsed by the School on this.....day of.....2022.

AUTHORISED SIGNATORIES OF THE SCHOOL

4. NAME:

SIGNATURE:

POSITION:

5. NAME:

SIGNATURE:

POSITION:

6. NAME:

SIGNATURE:

POSITION: